

GWENT POLICE AUTHORITY

SERVICE IMPROVEMENT - TASK & FINISH GROUP **HELD ON TUESDAY, 18TH MARCH 2008**

Present: Councillor M Dally
Councillor C Mann
Councillor K Critchley
Mrs S A Bosson – Chief Executive

The meeting commenced at 10.00 a.m.

Action

APOLOGIES FOR ABSENCE

1. Apologies for absence were received from Councillor G I Davies, Mrs P Davies, Mr R Derricott, Mr R Leadbeter, Mr N Phillips and Mr N Taylor.

DECLARATION OF INTEREST

2. There were no declarations of interest.

PASA UPDATE

3. The Chief Executive talked through the PASA document explaining how it had been completed. Each of the PASA requirements had been considered against the 'deliverables' in the document. The areas highlighted in 'red' had been transferred to the Business Plan as actions. It was noted that the PASA would be refreshed in November/December 2008 to inform next years Business Plan.

QUESTIONNAIRE ANALYSIS REPORTS

4. As part of the strategic review of its role and function, the Authority had devised a questionnaire (in conjunction with Dyfed Powys and South Wales Police Authorities) to gather views in respect of the Authority's purpose and to establish a clarity in relation to views on the defined functions and roles of the Authority and the professional relationship with officers of the Force. Thirty five questionnaires were sent out and 18 returned. A copy of the analysis report is attached for information. The key issues to emerge relate to concerns over the support functions of Finance and Human Resources, both of which should be addressed via the 2011 Review. In addition the Authority (it is considered) should continue to make efforts to improve its profile both internally and externally and scrutinise the Force in a more robust fashion. Both of these issues form part of the Member Development Training Plan for 2008/2009 and are integral to the Business Plan for 2008/2011.

DRAFT BUSINESS PLAN 2008/2011

5. Members considered the draft Business Plan and felt it was clear and concisely presented. The members offered thanks to officers for the work entailed in putting the document together. It was agreed the document would go to the Service Improvement Committee on the 10th April for final endorsement. The comments from Mr Leadbeter and Mr Derricott were noted and changes made to the documents accordingly.

The meeting concluded at 11.00 a.m.