

GWENT POLICE AUTHORITY

Date: 27th June 2008

Item No: 5b

Heading: Member Attendance

Report Author: Chief Executive

SUMMARY

To advise the Authority of member attendance at formal meetings of the Authority.

RECOMMENDATION

That the attendance records be noted and the relevant data be passed to the Standards Committee for information and to the appropriate appointing body.

BACKGROUND

- 1.1 The Standards Committee, at a meeting held on the 20th January 2003, recommended that a report on member attendance at Authority meetings etc be presented annually to the Authority and to the appropriate appointing body.
- 1.2 An analysis of member attendance has been carried out for the period 1st April 2007 to 31st March 2008 and the results are as set out in the Annex hereto. This information has been extracted from the minutes of Committee meetings.

PROPOSALS FOR THE CONSIDERATION BY THE AUTHORITY

- 2.1 The analysis should be used to ensure that the workload of the Authority is being equally shared by all members and to identify any attendance issues which may need to be brought to the attention of the appointing body.
- 2.2 For members information, the Police Act 1996 provides that:

“a Police Authority may remove a member from office by notice in writing if:

The Member has been absent from meetings of the Police Authority for a period longer than three consecutive months without the consent of the Authority”

No member currently falls into this category.

STAFFING /PERSONNEL IMPLICATIONS

3. There are no staffing or personnel issues arising from this report.

FINANCIAL IMPLICATIONS

4. There are no financial issues arising from this report.

CONSULTATION

5. There has been no consultation with others in the completion of this report.

PROJECT/PROPOSAL ASSESSMENT

6. The content of this report has been considered against the general duty to promote equality under the Authority's Equality Schemes and has been assessed as not discriminating against any particular group.

RISK ASSESSMENT

7. No risks have been identified in connection with this report.

STAYING AHEAD PROJECT 2011

8. We have considered the implications of the 2011 project in the production of this report and there are no issues we want to raise in this report at this particular time.

CONCLUSION

9. Once the attendance records have been noted, the relevant data should be passed to the Standards Committee for information and to the appropriate appointing body.

CONTACT OFFICER

10. Committee Clerk

BACKGROUND PAPERS

11. Members' attendance records, mileage claims and attendance sheets.

APPENDICES

12. Table of Member Attendance.